**Facility:**

**Fax:**

**Date:**

Dear Police Records Clerk,

The Ohio Department of Health (ODH) Pregnancy Associated Mortality Review (PAMR) is a program to assess, reduce, and prevent pregnancy-associated deaths in Ohio. The PAMR program, which is under the Bureau of Maternal, Child and Family Health (BMCFH) within ODH, reviews circumstances around the deaths of pregnant and post-partum women. In order to promote public health, Ohio Revised Code (R.C.) §3701.14 gives ODH the authority to study births and deaths.

**We are requesting your participation in this important public health effort.** To obtain complete and accurate information on each case, we are requesting police record information for a patient who had contact with your police department or who was in your jurisdiction.This letter serves as the request for records which PAMR uses for public health surveillance, investigation, and intervention. **All information and records submitted to ODH for PAMR are confidential and are not public records, pursuant to R.C. §3701.15 and R.C. §3738.06.** This information will only be viewed by PAMR staff and will not be shared with other staff at ODH. No identifying information related to patients, families, health care providers or facilities will ever be made public and findings will only be presented as aggregate data.

Please refer to the attached form and provide a copy of the requested record(s). If you have any questions, please feel free to reach me using my contact information below:

**\*Please email or fax all requested documentation within 10 working days to:**

Anna K. Gibbs Foster, MSJ, MAOL, BSN, RN

PAMR Coordinator/Public Health Nurse Specialist

Ohio Department of Health,

Bureau of Maternal, Child and Family Health

246 N. High Street, 3rd floor

Columbus, OH 43215

PH: 614-644-9416 FAX: 614-564-2442

Anna.Foster@odh.ohio.gov

Fax: 614-564-2442

**\***Due to COVID-19, we prefer to receive records by email or fax rather than paper mail. Emailed information should be sent in pdf format, we are not able to open documents sent in EPIC format. If documents are emailed to us in an encrypted manner, please send us a separate email message, or call us, with the encryption code. **Thank you for your help and participation in this important public health effort.**

Kind regards,

Anna K. Gibbs Foster, MSJ, MAOL, BSN, RN